

DOCUMENT DELIVERY REQUEST FORM

Copyright Clearance Fees
Health Science Libraries

Effective March 1, 1997 the Health Science Library will collect copyright royalty fees from those who receive photocopies of journal articles via interlibrary loan. Currently users of interlibrary loan services only pay the direct cost charged by the libraries that send articles. Users will now be responsible for paying both fees.

Copyright fees are required only when borrowing by a library exceeds a certain threshold for each journal title. So some users will not have to pay a royalty and some will depend on the journal requested. The Copyright Clearing Center (CCC) acts as an intermediary between users and publishers to facilitate collection of fees. The Library records each time a journal title is borrowed and reports to the CCC when the threshold is exceeded. The CCC then charges the library whatever fee the publisher has established plus a \$0.30 transaction fee. The charges vary by publisher from \$3.00 or more. If applicable we will verify the Copyright Fee prior to ordering the article and notify you of any/all charges.

If you have any questions regarding the CCC please contact the Interlibrary Loan Department at 691-1752.

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(E.g. Physician, Resident, Medical Student (please include year MS1 MS2), staff.)

CONTACT TELEPHONE #: _____

NAME: _____
(Please Print Clearly)

EMAIL PDF: _____ PICK-UP @ Circulation Desk
(Print Email Address)

JOURNAL ARTICLE REQUEST

**you can attach your pubmed search results to this form once filled out*

PLEASE PRINT CLEARLY (*One per form please*)

PMID: _____

Journal Title: _____

Author: _____

Date: _____ Volume: _____ Issue: _____ Pages: _____

Article Title: _____

BOOK REQUEST:

Date of Publication: _____ Edition: _____

Title: _____

Author: _____