

Curriculum Map Calendar Subscription

We now have available an iCalendar version of the MS1 and MS2 Curriculum Maps that can be subscribed to calendar applications such as Google Calendar, MU LiveMail and the Calendar app on the iPhone and iPad. Instructions for each of these are listed below.

This iCalendar version of the Curriculum Maps will provide a calendar event for each curriculum session that will include date, start time, end time, session title, notes and reading assignments, primary faculty (with email) and formatted links to take you to the session detail pages, including slideshow and handout files. Essentially, this iCalendar version will give you almost all of the features of the Curriculum Map available on the MUSOM website in a format that can be synchronized with standards-based Calendar applications.

IMPORTANT CAVEAT: We have found while experimenting with Google Calendar and with MU LiveMail that subscribed calendars such as this Curriculum Map are NOT updated immediately upon an update of the source feed. When you subscribe to this iCalendar URL, Google Calendar and MU LiveMail will take a snapshot of the Curriculum Map as it exist at that instant. They will store that snapshot within their own serves and will then request an update periodically. But, the frequency of those updates is irregular and is not something that you the user seem to be able to control. And there doesn't seem to be a way to force Google Calendar or MU LiveMail to "refresh" the calendar and poll the feed again. Even the "Refresh" button on Google Calendar only refreshes your web browser from the version of the calendar as it is stored at that moment on the Goole servers, rather than from the source of the subscribed calendar.

In our experience, the frequency with which Google Calendar and Office 365 refresh the calendar from the source feed is approximately once every 3 to 4 hours. Except when it's longer. Your mileage may vary.

The iPhone and iPad's Calendar app seems to refresh the entire version of the iCalendar subscribed feed whenever that subscription is turned off and then back on in the device's Settings.

URLs for these iCalendar feeds are listed below. Be SURE to "Subscribe" rather than "Import" these calendars. Subscribed Calendars will receive changes and updates (albeit on an unpredictable schedule) while Imported Calendars will NOT.

MS1: somwebapps.marshall.edu/iCal/MS1.ics

MS2: somwebapps.marshall.edu/iCal/MS2.ics

iPhone & iPad Calendar App Instructions

1. From the Home Screen, choose Settings -> Mail, Contacts, Calendar -> Add Account -> Other -> Add Subscribed Calendar
2. For the Server Address, enter the desired URL from above. After a few seconds of "Verifying" the calendar will appear with the description of "MS1 Curriculum Map" or "MS2 Curriculum Map"
3. Press Save
4. Open the Calendar app and click on the "Calendars" button in the upper left corner
5. Scroll down to the "MS1 [or MS2] Curriculum Map" under "Subscribed" and tap it once so that a checkmark appears and then tap Done
6. After a little bit more than a minute, the Calendar app will populate with events from the Curriculum Map you selected.

Google Calendar

1. Sign into your Google account and select the Calendar app (which might be on the “more v” drop down menu item).
2. Find the link labeled “Other calendars” on the left of the browser window and click on the faint drop down menu indicator to the right.
3. Choose “Add by URL” – DO NOT CHOOSE “Import Calendar”
4. Enter the URL from above appropriate to the Curriculum Map version you wish to add and click on the [Add Calendar] button.
5. Your Google Calendar will populate with events from the Curriculum Map you selected.

Marshall University Office 365 Email

1. Open MU LiveMail and login (either through myMU or directly through www.outlook.com)
2. Click on “Calendar” in the lower left corner of the browser window
3. Click the “Share” button near the top of the calendar and choose “Add Calendar” from the drop-down menu
4. Select the radio button next to “Calendar from the Internet” and enter the appropriate URL from the list above in the “Calendar URL” field, then click the OK button
5. After a few minutes, your Office 365 calendar will populate with events from the Curriculum Map you selected.